

Table 5A: Samples of Acceptable Photographs

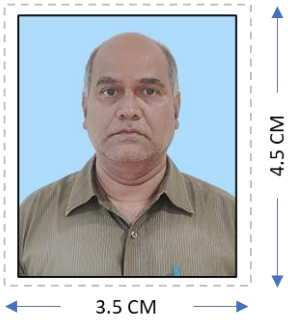
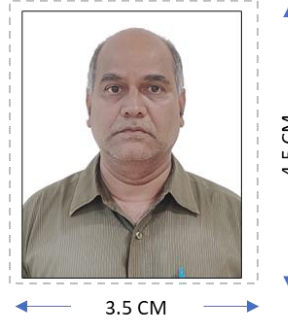
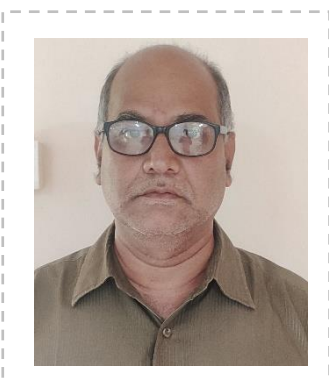





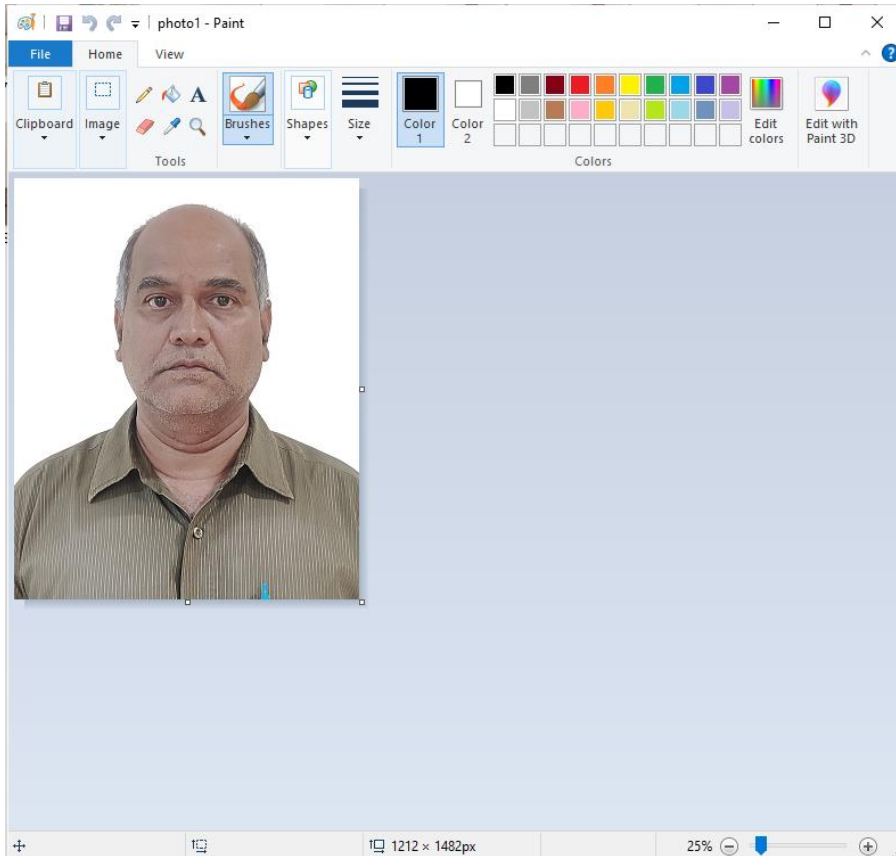
	
<p>Proper White or Blue Background</p>	

Table 5B: Samples of not Acceptable Photographs

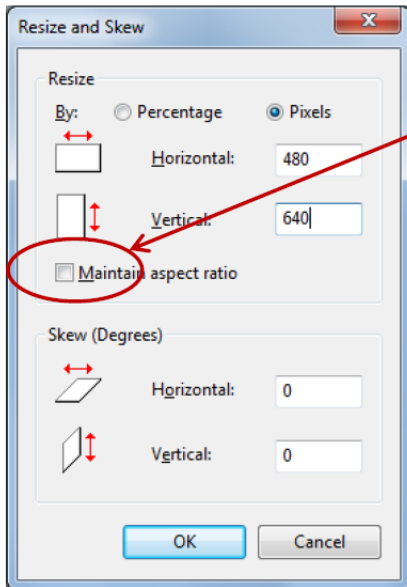
		
<p>Glare on Spectacles</p>	<p>Not looking into camera and improper background</p>	<p>Wearing hat or Cap</p>
		
<p>Face covered with mask</p>	<p>Shadow on the photo</p>	<p>Face not covering 50% area</p>
		
<p>Smaller in size</p>	<p>Facial features are not fully visible</p>	<p>Blurred Image</p>

Steps to reduce Photo file size

1. Right Click photo
2. Select “open with” -> choose “paint” option
3. Photo is opened in paint

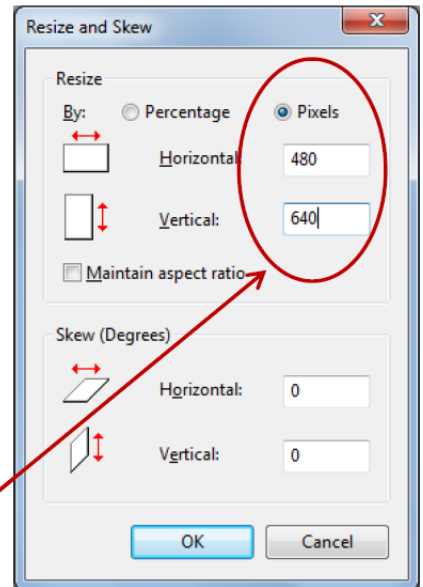


4. Click “Select” icon choose “rectangular Selection”
5. Select only photo
6. click “crop” icon to remove unwanted space
7. Click “Resize” icon
8. Remove tick mark in “Maintain aspect ratio”
9. Select “Pixels” button



Remove tick mark in
"Maintain aspect ratio"

Select pixels button
Set Pixel values
Horizontal Range: (240 to 480)
Vertical Range: (320 to 640)



10. Press "OK"

11. File -> Save (Ctrl + s)

12. Then check file size for Photo

13. Upload Photo in the required field

